

Privacy Policy

Drystone.co is a not-for-profit, unincorporated association. It has been set up to celebrate the County of Derbyshire and beyond - through creativity, heritage and sharing.

Drystone.co seek to protect personal data and are committed to meeting their legal obligations as detailed in the Data Protection Act 1998 and the General Data Protection Regulation (GDPR) 2018. This Privacy Policy explains how and why we use the personal data we collect from you.

Topics covered in this Policy

GDPR Rights for Individuals

- 1. The right to be informed
 - a. What personal data do we collect?
 - b. How do we collect your data?
 - c. How will we use your data?
 - Data Sharing
 - d. How do we store your data?
- 2. The right of access
- 3. The right to rectification
- 4. The right to erasure
- 5. The right to restrict processing
- 6. The right to data portability
- 7. The right to object
- 8. Rights in relation to automated decision making and profiling

Privacy policies of other websites

Cookies

How to contact us How to contact the appropriate authority Changes to our Privacy Policy

GDPR Rights for Individuals

- 1. The Right to be informed
 - a. What personal data do we collect? Drystone.co collect the following personal data from you:

- Personal identification information including name and contact email address.
- Any additional personal data you voluntarily provide to us. Examples are postal address, telephone numbers.
- b. How do we collect your data?

You directly provide Drystone.co with your data when you:

- Voluntarily complete a contact form on our website.
- Voluntarily sign up to our Newsletter via our website
- Voluntarily contact us in any other way for example via email (to Drystonearts@gmail.com)

You indirectly provide Drystone.co with your data when you:

- Voluntarily post, share, comment or otherwise interact on Drystone.co's social media sites (listed as DrystoneArts).
- Use or view the Drystone.co website via your browser's cookies.
- c. How will we use your data?

Drystone.co use your data to:

- Contact you in response to a message or other request you have made to us.
- Send you our electronic newsletters if you have voluntarily signed up to receive them.
- Occasionally contact you with information we think may be of interest to you.

Data Sharing

Drystone.co do not give or sell your personal data to third parties without your permission. Drystone.co will only disclose any information we hold about you if required to do so by law.

d. How do we store your data?

Your personal data is kept secure at all times. Drystone.co securely stores your contact data on a personal computer, and cloud storage, purely for the purpose of communicating with you, or as part of any work that involves you and Drystone.co. Drystone.co use Mailchimp® as a third-party data processor and as our marketing automation platform. The personal data you provide to Drystone.co via our website and via any other means chosen by you, will be transferred to MailChimp® for processing in accordance with their Terms and Privacy Policy. That Policy can be found here: https://mailchimp.com/legal/privacy/

2. The right to access

You have the right to access and receive a copy of your personal data from us. This is commonly referred to as a subject access request or 'SAR'. We will aim to provide this to you within one month of receiving your request. If you wish to do this, please email us at <u>Drystonearts@gmail.com</u> in the first instance.

3. The right to rectification

You have the right to have your personal data rectified if it is inaccurate. You also have the right to have your personal data completed if it is incomplete. We will respond to your request within one month of receiving it. If you wish to do this, please email us at <u>Drystonearts@gmail.com</u> in the first instance.

4. The right to erasure

You have the right to request that Drystone.co erase your personal data. This is also known as 'the right to be forgotten'. The right is not absolute and only applies in certain circumstances. If you wish to do this, please email us at Drystonearts@gmail.com in the first instance.

5. The right to restrict processing

You have the right to request that Drystone.co restrict the processing of your personal data. This means that we are permitted to continue to store your personal data, but not to use it. This is not an absolute right and only applies in certain circumstances. If you wish to do this, please email us at <u>Drystonearts@gmail.com</u> in the first instance.

6. The right to data portability

You have the right to request that Drystone.co transfer to you, or directly to another organisation, the personal data that you have provided to us. If you wish to do this, please email us at <u>Drystonearts@gmail.com</u> in the first instance.

7. The right to object

You have the right to object to the processing of the personal data you have supplied to Drystone.co. You can make your request verbally or in writing. We will respond to your request within one month of receiving it. If you wish to do this, please email us at <u>Drystonearts@gmail.com</u> in the first instance.

You may opt out from our newsletters and mailing list at any time. Each newsletter includes an unsubscribe button or you can contact us directly to request this by emailing <u>Drystonearts@gmail.com</u>.

8. Rights related to automated decision- making including profiling

Drystone.co do not use automated decision-making or profiling.

Privacy policies of other websites

The Drystone.co website contains links to other websites including Drystone.co's social media pages. We are not responsible for the privacy policies or practices of any other websites. If you click on a link to another website, you should read their privacy policy.

Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. When you visit the Drystone.co website,

we may collect information from you automatically through cookies or similar technology. For further information, visit <u>allaboutcookies.org</u>.

How to manage cookies

You can set your browser to not accept cookies. If you need help to do this the allaboutcookies website will tell you how to do it. Please be aware that removing cookies may mean that some of our website features may not function as a result.

How to contact us

If you have any questions about Drystone.co's Privacy Policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us. Email us at <u>Drystonearts@gmail.com</u> in the first instance.

How to contact the appropriate authority

If you wish to report a complaint or if you feel that Drystone.co has not addressed your concern in a satisfactory manner, you should contact the Information Commissioner's Office. <u>https://ico.org.uk</u>.

Changes to our privacy policy

Drystone.co keeps its privacy policy under regular review. This privacy policy was last updated and published on 20th April 2021.